

# Release Notes for Time Matters 16.5

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What's new in Time Matters 16.5.....	2
New in previous releases of Time Matters 16 .....	3
Time Matters 16.4.....	3
Time Matters 16.3.....	3
Time Matters 16.2.1.162 and Time Matters 16.2.1.157 .....	4
Time Matters 16.2.....	4
Time Matters 16.1.1.142.....	4
Time Matters 16.1.....	4
Time Matters 16.0.....	5
Issues addressed in Time Matters 16.5 .....	6
Issues addressed in previous versions of Time Matters 16 .....	7
Obtaining installation files for Time Matters.....	15
Before You Install .....	15
Known Issues.....	15

## What's new in Time Matters 16.5

The following features and/or enhancements are new in Time Matters 16.5:

**E-filing with InfoTrack.** E-file to certain courts from within Time Matters via InfoTrack e-filing services.

**Exchange Sync update.** We have updated the code that run Exchange Sync for better performance and improved security.

**Revamped Timeslips link.** We have updated the link between Time Matters and Timeslips.

**Updated compatibility** for these software packages:

Office 2019

QuickBooks 2019 and QuickBooks 2020

Timeslips 2019 and Timeslips 2020

**Help and support is moving.** New help and support pages are moving to new websites hosted on the PCLaw | Time Matters domain. The new site provides the ability to rate content and easier access to support for AMP customers via chat. One-time sign in is required for all customers.

## New in previous releases of Time Matters 16

This section lists new features and issues addressed in previous releases.

### Time Matters 16.4

#### Technology upgrades for Exchange Sync and Time Matters add-ins for Office

Time Matters 16.4 features complete upgrades of the technologies underlying Exchange Server synchronization and Time Matters add-ins for Office with resulting performance enhancements and reliability improvements in both program areas.

#### Updated support for QuickBooks 2018.

Time Matters now supports integration with Intuit QuickBooks 2018.

#### Updated support for WordPerfect X9.

Time Matters now supports word processor integration with Corel WordPerfect X9.

#### Updated support for editions of Adobe Acrobat DC and Acrobat Reader

Time Matters now supports integration with Adobe Acrobat DC Pro, Standard, and Reader, and Adobe Acrobat 2017 Pro, Standard, and Reader.

### Online help

Links to help embedded within Time Matters now open help hosted on a website, instead of opening a local compiled help file, allowing help content to be updated between point releases.

### Time Matters 16.3

#### Calendar enhancements

- The Work Week calendar view can be configured to show seven days.
- The Work Week calendar view can be set as the default opening window. To access this option, click **File> Setup > User Level**. On the **General** tab, in the Default opening window list, select **Calendar - Work Week**.
- The display of multi-day events can be set so they either span entire days or are flagged in the header only. To access this option, open the **Calendar**, click **Options**, and then click the **Daily/Detail/Work Week** tab. Set the option using selections for **Mark Multi-Day Events**.

#### Counts for document versions

The document version tab provides a count of how many versions of a document exist.

#### Email bills without printing

An option has been added to skip printing when emailing bills to clients. To access this option, open a matter, click the Messages tab, and then select Do not print bill.

## Office 2016

Time Matters is now certified as supported for non click-to-run (volume licensing) editions of Office 2016.

## Set class codes as billable

To help streamline the billing process, an option has been added to set class codes as billable. This allows you to designate as billable all records added with a certain bill code. To set a classification code as billable, click File > Setup > Codes > Classification codes. Open the classification code you want to set as billable and select Billable on the form.

## Time Matters 16.2.1.162 and Time Matters 16.2.1.157

No new features or enhancements.

## Time Matters 16.2

### Bill Flow Manager

Users can now move through their billflow faster and easier without the need to tag records a second time between prebilling and billing.

### Calendar

The Calendar now offers consistent flyout sizing based on user preference, creating a better, more consistent experience.

### Reporting

New and improved zoom capability streamlines time and effort by opening reports automatically at the preferred display size.

### Billing Items Records List Search

Improved Billing Items Records List Search provides users the capability to locate billing items with less effort.

### Time Sheet

The Time Sheet now allows users to multitask in other parts of the program while it remains open.

## Time Matters 16.1.1.142

No new features or enhancements.

## Time Matters 16.1

### Program Level Form Autosave

Set the frequency Time Matters automatically saves Form data when in Change Mode.

### Quickly Mark Multiple Records as Done/Not Done

Select multiple records and then Mark as Done or Mark as Not Done from the Process menu.

### Search Performance Improvement

Search engine upgrade improves performance for document and data indexing and searching.

### Timeslips Database Link Browse Window

When linking to a Timeslips database, use the Browse button in the Program Level or User Level setup to locate and select the correct database.

### Support for Intuit® QuickBooks® 2017, Timeslips Premium and 2017, Microsoft® Windows Server 2016

### Time Matters 16.0

#### Microsoft® Active Directory® Integration

If your company uses Active Directory, you can create a link between Time Matters and Active Directory that permits users to use one set of credentials to access Windows and Time Matters. Each Time Matters user can be mapped to an Active Directory account.

#### Calendar Detail View

Display details for Events and ToDos together for multiple staff for a single day using the Detail View button.

#### Microsoft OneDrive Default File Location

A new option is added to the Microsoft OneDrive setup enable or disable OneDrive as the default location to store documents. This option allows you to exclusively use OneDrive to store documents or select it as option in the Document form.

#### Monthly and Weekly Calendar View Update

When multiple entries are added to a date that exceed the date's list space, a new flyout window has been added to display all the records for Events and/or ToDos for a given day without the need to switch to the Daily Calendar view.

#### Support for Microsoft® SQL Server 2016

Time Matters now supports SQL Server 2016.

## Issues addressed in Time Matters 16.5

The following issues have been resolved in the current release.

### Version 16.5

#### Billing Matters

6945238                      Total Dur field on a billing form inherits record time from which it is created.

#### Calendar/Scheduler/Docketing

6907001                      Calendar flyouts show the same fields as the calendar view.

#### Email

5551039                      Characters are no longer replaced in TM Connect emails.

6539094                      Performance issues addressed when loading the email sub tab list.

#### Exchange Sync

7387710                      Exchange Sync no longer modifies date on Contact and ToDo records.

7423104                      Event sync no longer stops for a user after Exchange Sync is uninstalled and upgraded from Time Matters 16.3.

7544607                      Exchange Sync no longer relies on deprecated versions of SSL or TLS.

#### Juris Link

7501461                      Juris link: Client/matter number no longer goes blank intermittently.

#### PCLaw Link

7069543                      Opening an existing record from a timesheet then creating a new record no longer causes duplicate values on the new record.

#### QuickBooks

7429043                      Adding billing record no longer prompts for QuickBooks customer update.

#### Timeslips

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5130387 Changes in Timeslips do not create duplicate items in Time Matters.

6700594 Timeslips loads as expected if initially started prior to Time Matters.

#### TM Connect

7388545, 7263653 Time Matters exception no longer occurs when Outlook opens.

#### TM Save

730804 TM Save no longer prompts for credentials when Active Directory integration is enabled, even if Time Matters is already open and logged in.

## Issues addressed in previous versions of Time Matters 16

The following issues were resolved in earlier versions of Time Matters 16.

### Version 16.4

#### Billing

7176194 Billing records save as expected regardless of whether another item is open.

#### Calendar

5754786 Using a non-US date format no longer causes the Calendar to blank.

6307363 A blank column no longer appears in the Calendar when a Staff or Group that is assigned to a user is deleted.

6435173 Changing the description on an event that is part of a grouped event no longer deletes the event from the Calendar\Event list of the users that are in the group.

6677679 Events are no longer removed if a group member is removed from certain group events.

#### Documents

6680033 The Document form can now read the application icon of Windows 10 Photos.

7087438 Canceling a document form change no longer saves anything.

#### Exchange Sync

5242337 Exchange Sync no longer breaks ad hoc group linking in events.

5739263 When setting up Exchange Sync, the admin can leave Exchange passwords blank for users.

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6183861	When event deletion from Exchange to Time Matters is turned off, accepting meeting requests in Outlook that are synced to Time Matters no longer creates duplicates.
6312566	After domain controller is restarted, Exchange Sync services resume.
6906623	Exchange Sync configuration can accept longer passwords.
6906626	Exchange Sync no longer accepts blank passwords.
7018359	Exchange Sync no longer returns an error where Microsoft .NET Framework 4.7 is installed.
Alpha Reported	Sending an Event invite from Outlook no longer registers an error in the Exchange Sync log.

### Installation

7212074	The Online Update feature no longer generates an SSL error on checking for new updates.
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## Version 16.4

### Juris

7048566	Juris Link no longer clears Contact or Matter values unexpectedly.
7275922	Billing items unsuccessfully sent to Juris no longer show a post date.
7305710	Time Matters no longer incorrectly totals billing records sent to Juris.

### PCLaw Link

7064982	Contacts linked to PCLaw that have a specified relationship in Time Matters no longer overwrite data.
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### Synchronization

6849900	Remote sync now shows the option for connected sync.
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### Timeslips

6883792	Improved performance when reestablishing link to Sage Timeslips 2017.
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### TM Connect

6999404	The correct Matter is selected when connecting as email from Outlook and choosing a Matter from This Contact's Matters tab.
7109472	Outlook 2016 (CTR) no longer stops unexpectedly when Sent Items is clicked with TM plugin enabled.
7263653	Time Matters no longer generates an exception when opening Outlook.



7266329 AutoCorrect options in Word no longer revert when TM Plugin in Word is enabled.

### TM Save

6889677 TM Save no longer opens file recovery panel when Excel is started even when the file was successfully saved previously.

7027925 AutoSave interval setting in Word 2013/2016 is no longer affected by Time Matters/Word integration.

7198423 TM Save for Outlook/Word/Excel/PowerPoint no longer fails to load on application startup.

7209817 Option for Office 365 is no longer disabled in Workstation-level setup on computers with Office 365.

7280393 The TM Save task pane no longer floats outside Outlook.

7296348 When Protected Mode in Adobe DC is turned off, TM Save no longer prompts to turn off Protected Mode.

## Version 16.4

### User-Level Settings

7037200 User settings save as expected for mixed case user IDs.

## Version 16.3

### Calendar

6879414 When setting an alarm for a ToDo, Time Matters now prompts for the time when the ToDo is due.

6905702 When a group is selected twice in a row in the calendar, events no longer fail to show on the calendar.

### Reports

6979053 Saved reports will maintain selected staff in upgraded data sets.

### Triggers

6189399 Triggers that were not previously functioning will now function.

### Billing Matters

5747799 On the billing form, the cursor now defaults to the date field.

**Version 16.2.1.162****Billing Matters**

6961408 If a user creates a bill with interest, deletes the bill and re-enters the bill, the last billed date is updated, allowing interest to be charged properly.

**Version 16.2.1.157****Billflow Manager**

6935927 Billflow Manager maintains status after closing and reopening.

**General Ledger****Version 16.2.1.157**

6936373 Issue preventing GL from balancing has been resolved.

**Version 16.2****Basic Billing**

4389297 Expense rates no longer revert to original rate when saved and closed.

**Billing Item Records**

6171915 A *NoCharge* Billing Entry is only listed once on an Invoice.

**Billing Matters**

5673717 Automatically Apply Funds to AR transactions applies partial payments to fees first, followed by expenses as expected.

5673725 When a payment that has not been posted is changed, the AR distribution adjusts to account for the change.

**Calendar/Scheduler/Docketing**

6728548 The ToDo section of the Daily Calendar view is re-sizable as expected.

6852661 An Event displays with a strikethrough when marked done, even if there is an ampersand in the description.

**Document Automation/Creation/Management**

6037188                      The Document Change Utility does not allow changes that exceed the maximum Microsoft® Windows file path length.

#### Juris

6537415                      Sending a record to billing using the Juris Billing link populates data to the correct Duration field.

#### Messenger

5423824                      The AR tab is available for Matters opened from the Messenger.

5500089                      Opening a matter from the messenger provides access to billing preferences.

## Version 16.2

6861351                      Navigator templates are deleted as expected.

6861364                      Making changes to the Navigator no longer causes the application to stop working.

#### Quick Item Entry

5985038                      The Quick Item refreshes properly after minimizing.

#### Search

6089001                      List Search boxes display the applicable results when a billing search is executed.

#### Security

6836171                      Special characters in an Active Directory user name no longer cause an error.

#### Sublist

6712385                      Entries on Bills sorted by date are sorted by time within the date.

#### Timesheet

5892974                      Billing Items opened in the Timesheet no longer prevent the user from performing other actions within the application.

#### TM Connect

6851222                      Performing an Adobe DC TM save successfully completes as expected.

## Version 16.1.1.142

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**General**

6838778 Time Matters opens as expected when running an anti-virus application.

**Version 16.1****Billing**

6704153 The Duration transfers as expected from the parent record to the billing record.

**Billing Matters**

5039533 The Billing Matters setup wizard no longer prompts for Cash or Accrual.

**Version 16.1****Calendar/Scheduler/Docketing**

5065821 Contact record address updates as expected for both the individual and the Matter.

6704593 ToDos display in the calendar as expected.

**Conversion Utility**

6628816 Database conversion converts the default database in SQL 2012.

**Events**

6656682 Records marked as done display with strikeout.

**Forms**

6107864 Custom forms no longer truncates form information.

**Imports**

6564349 Dates are imported as expected when performing a Custom Import.

**Installation**

6659131 Remote database creation uses existing SQL server.

**Keyboard Shortcuts**

4659330 ALT+C cancels the alarm the Alarm window.

## Lists

- |         |  |
|---------|--|
| 5735692 | The In/Out List no longer displays an error message when entering a time on the current day. |
| 5835894 | The In/Out List displays the return time for a user as expected.                             |

## PCLaw Link

- |         |   |
|---------|---|
| 4673609 | PCLaw A/R balances refresh without the need to close and reopen the form.                               |
| 4891259 | When no changes are made to a linked matter, Time Matters does not prompt the user to save the changes. |

## QuickBooks

- |         |   |
|---------|---|
| 6284699 | The QuickBooks link posts as expected when an unprintable character exists in a record. |
|---------|---|

## Reports

### Version 16.1

- |         |   |
|---------|---|
| 6703648 | The Staff Lookup field used for adding staff to a report is no longer limited to 40 characters. |
|---------|---|

## Search

- |         |   |
|---------|---|
| 6071152 | When the Navigator is open, the Global Search feature performs as expected. |
|---------|---|

## Security

- |         |   |
|---------|---|
| 6701946 | Active directory users with user ids over 10 characters are able to log in with Active Directory Login. |
| 6706410 | Preferences are read correctly when Active Directory Login is enabled.                                  |

## TM Connect

- |         |   |
|---------|---|
| 6207596 | TM Connect Contact Lookup no longer displays screen distortion. |
|---------|---|

## TM Save

- |         |  |
|---------|--|
| 6709416 | Microsoft Word no longer closes unexpectedly after performing a TM Save. |
|---------|--|

### Version 16.0

**Billing**

6525343                      When entering time in the Billing item form, the time is rounded correctly when it is entered before the Regarding line information is added.

**Contacts**

5065821                      Contact record address updates as expected for both the individual and the Matter.  
5363955                      Addresses are updating as expected with PCLaw linked Contacts and Matters.

**Email**

6547019                      Email addresses are separated by semi-colons when using Reply All.

**Forms**

6520446                      Adding a new note or custom form saves and closes the form as expected.

**General**

6399245                      Tmwe.exe no longer remains open when you close the application.

**Messenger****Version 16.0**

6568492                      Messages are no longer duplicated in the messenger.

**Power View**

6518190                      When a Power View is opened for a list, the record details are displayed as expected.

**Scheduler**

6502125                      Event descriptions set as Private no longer are displayed in the Scheduler.

**Timesheet**

6513081                      When adding a billing record from the Timesheet, the staff and bill date fields are automatically filled in with the default values.

## Obtaining installation files for Time Matters

Time Matters is available via the download link that appears in your entitlement email. Contact us if you need to recover your entitlement email.

### Before You Install

Note the following before you install this version:

- Perform a complete back up of your Time Matters data files and documents.
- Close Time Matters and all other applications on your computer.
- If you or your firm are using Juris Mobility along with Time Matters Mobility, you may experience a loss in functionality with Time Matters Mobility after installing Time Matters. To avoid this issue, first uninstall Juris Mobility and then install Time Matters. Once you have successfully created your Time Matters database, reinstall Juris Mobility.
- If you install Time Matters 16 over Time Matters 10 without first uninstalling Time Matters 10, do not attempt to uninstall Time Matters 10 after the install, as doing so will remove your Time Matters 16 installation.
- If you intend to use the Juris Link features in Time Matters, you must have both Juris and Juris Suite 2.6.1 or higher installed. If you do not have Juris and Juris Suite 2.6.1 or higher installed, you will need to install them prior to installing Time Matters.
- If you are upgrading from Time Matters 7 through 12 and have Billing Matters, note that the accounting feature has been removed from Time Matters. Advanced billing is still included in Time Matters 16.
- If upgrading from Time Matters 11 or higher, we strongly advise that you do a backup of your database, as you will not be able to revert back to the Time Matters 11 or higher database after the in-place upgrade to Time Matters 16. The only way in which you will be able to revert (if necessary) to the Time Matters 11 or higher database will be to replace the upgraded Time Matters 16 database with the Time Matters 11 or higher database backup copy.

### Known Issues

Time Matters 16.5 causes Time Matters for Outlook (TMO) to stop working. If you are using Time Matters for Outlook, you should wait to upgrade until the next release of Time Matters.